

SUPPORTING YOUR CHILD'S TRANSFER



This leaflet offers guidance and information on supporting your child's transfer from:

- Pre-school to primary school

and/or

- Pre-school to using a breakfast/ after-school club

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SUPPORTING TRANSFER



Guide for parents of children with special needs* that are moving on to another setting or school.

TAKING ACTION

Moving onto a new setting or school can be unsettling for many young children. Children's ability to settle into a new environment can be influenced by how well the transition is managed. Parents of children with special needs* can help this process by ensuring that specific actions are taken before the transfer:

- Is your child moving onto school soon? Then chat to your local Parent Partnership Service to find out about local provision.
- Do you want your child to join an after- school club or breakfast club? Visit your local Child's Information Service and ask about local provision.
- Arrange a meeting with the **current** setting's SENCO/key worker to discuss your child's transfer.
- Check that the your child's pre-school is transferring all relevant records including the Foundation Stage Profile onto the new school.

TAKING ACTION

- When visiting a new setting/school take along a friend or a family member. This will give you a second opinion
- Ask other parents which schools/settings they recommend?
- If your child requires a specific routine, specialised equipment or resources, is the new school/setting aware of this?
- If your child has a communication delay /disorder, does the new setting or school know what is required to support your child, such as the use of Makaton or the Picture Exchange Communication System?
- .Before your child transfers ask to discuss your child with the SENCO or other relevant member of staff at the **new** provision
- Find out how the school or setting plans to settle your child, such as the allocation of a key worker
- Does the setting have a reciprocal arrangement with the new setting/ school for staff to make visits?

FINDING OUT MORE

Parent Partnership Service

Provides independent support and advice to parents whose children have SEN

Please ring your local authority for further information.

: Ua Jms Information Service

This service is funded by the local authority and offers parents advice and support on early education, childcare and extended school provision.

Ring: 0207 953 4085

*In this leaflet the term 'special needs' is used to describe children with special educational needs and/or disabilities.